

CITY OF BRYAN

JOB DESCRIPTION – 1212

Working Title: SERVICE WORKER

Career Ladder: TECHNICAL OPERATIONS **Level:** 210

Division: FACILITY SERVICES **Department:** COMMUNITY SERVICES

SUMMARY AND PRIMARY FUNCTION

Performs a combination of unskilled and low-level semi-skilled duties to keep office buildings and related facilities in clean and orderly condition.

QUALIFICATIONS AND SKILLS

High school diploma or GED.

0-1 year of experience performing “handyman” or general laborer duties.

Aptitude for use of hand tools.

Ability to move or lift objects of 50 pounds or more, as necessary.

OTHER SKILLS AND ABILITIES – PREFERRED

Ability to interpret and apply established rules, regulations and requirements.

Ability to perform simple tasks and to apply standard solutions to recurring situations.

Ability to understand and follow specific verbal instructions.

Ability to be constantly alert and aware of the hazards involved and apply safety practices and principles in reporting and preventing accidents.

SPECIAL REQUIREMENTS AND LICENSES

Texas Class C driver's license with a good driving record as measured by the City's evaluation system.

EQUIPMENT

Ladder, buffer and vacuum.

Work shall be performed with tools, appliances and equipment approved by those agencies and bodies that have control, authority or approval of the design working ranges or limitations of those items; the employee has the responsibility to conform to those ranges and limitations.